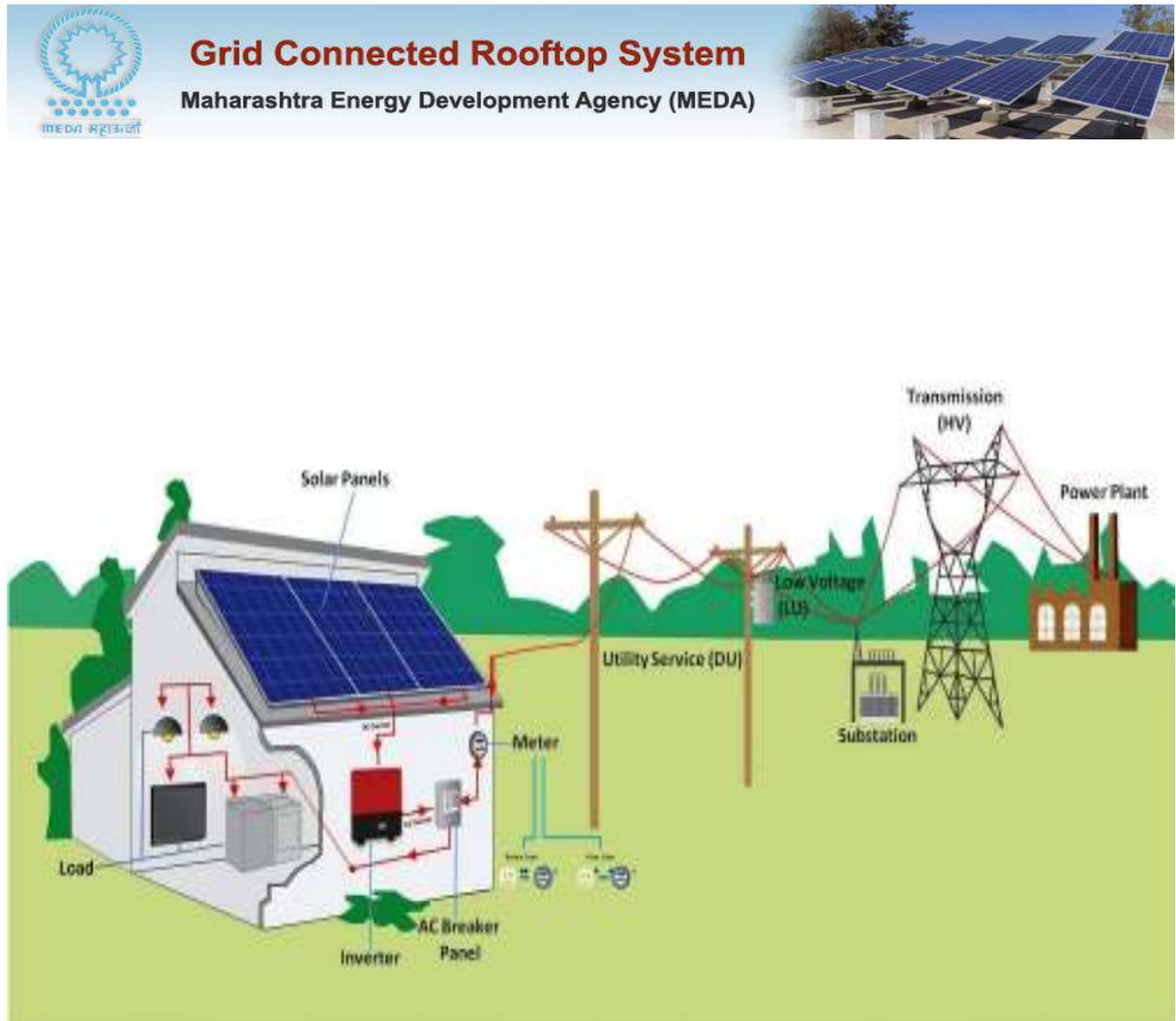


Maharashtra Energy Development Agency

Grid Connected Rooftop System (GCRT)

<https://www.mahaurja.com/gcrt1819>



Introduction -

The Grid Connected Rooftop system (GCRT) is web based Portal for registration of Empanelled Proposal Owners and Open Category Proposal Owners / New Entrepreneurs / Developers for availing CFA under the Guidelines of GCRT and Small Solar Power Plant programme by Ministry of New And Renewable Energy, Government of India. The portal can be accessed from MEDA website -

<https://www.mahaurja.com/gcrt1819> or
<https://www.mahaurja.com>

The procedure for portal access and necessary list of documents is available on the portal.

Hardware and Software Requirement -

Any Desktop PC / Laptop with minimum 2 GB RAM, with any browser Mozilla Firebox 43 and above / Chrome /Internet Explorer version 11.0 or above.

GCRT system login -

You can login to the system with following link -

<https://www.mahaurja.com/gcrt1819>

Select User Type, enter User ID, Password and Captcha to login to the system. MEDA authority already informed the Proposal Owner login credentials on there registered email-ids. The new Open Category users have to register there details from [Open Category Registration](#) link on login screen



Guest user - If you don't have login user id and password, user can login with guest user with guest password by selecting User Type as Guest. Guest can also view his GCRT proposal details by selecting user from list and selecting District / Taluka or access record by entering Proposal Code directly, which guest user Beneficiary received by SMS. Guest user can view all registered empanelled and open category registered Vendor list with there details. Guest user may contact to Proposal Owner or Open Category vendor for his pending proposal status.

MH-Grid Connected Rooftop System
 Maharashtra Energy Development Agency (MEDA)

Registration of Empanelled Channel Partners and Open Category Channel Partners/New Entrepreneurs/Developers for availing CFA under the Guidelines of GCRT and Small Solar Power Plant programme by Ministry of New and Renewable Energy, Government of India.

User Login

MH-GCRT 2018-19

User Type : Guest
 User Id : guest
 Password :
 Security Code (Captcha)
 CFpJBt
 Enter the code above here :

[Forgot Password](#)

[Download Circular and Acceptance letter for Grid Connected Rooftop System 18-19 Benchmark Cost \(Last date of letter of acceptance is 27/09/2018\)](#)

User - 12 - guest Web
 https://www.maharaja.com/gcr1819/index.php

MH - Grid Connected Rooftop System
 Maharashtra Energy Development Agency (MEDA)

Welcome to MH-Grid Connected Rooftop System 2018-19
 User - 12 - guest

Guest Menu

- System Overview
- Beneficiary Details
- Proposal Owner Vendors List
- Logout

User Login
 User ID: 12
 User Name: guest
 Office: Pune

Proposal Code format –

The proposal code contains Divisional office code, District, Taluka code and unique Beneficiary proposal reference.

Example--> 2-CD0001-3-144-000045

2 --> Divisional Office code (e.g. Aurangabad Divisional office)

CD0001--> Proposal Owner code or CD0001 for Open Category code

3 --> District Code

144 --> Taluka Code 000045 Unique code for Beneficiary proposal reference.

Status Code –

The status codes of the GCRT proposals are as follows -

1. PPO - Pending with PO – Proposal is pending with Proposal Owner user due to incomplete information / document / proposal not forwarded. User can Edit record / View record to see Remarks given by MEDA Authority / Divisional officer.
2. PDIV - Pending at Divisional office – The proposal is with respective Divisional Office for checking / forwarding purpose.
3. DOR - Divisional Office recommendation – After checking GCRT Proposal details, which is received from user, the proposal is recommended and forward to MEDA office for in-principal sanction.
4. PMAN - In process at HO Manager - The proposal is with respective MEDA Manager for checking / forwarding / approval.
5. PGM - In process HO GM - The proposal is with MEDA General Manager for in-principal approval.
6. SANC - Sanction letter generated – The proposal Sanction letter is in-principal approved and uploaded to system.
7. INSP - Joint Inspection report uploaded – The joint inspection report PDF file is uploaded by user also the hard copies of the

necessary document to be submitted to MEDA HO Pune as per Annexure-7.

8. APGM - - Proposal Approved by GM

9. ACFA - CFA approved – MNRE Central Finance Assistant (CFA) is approved.

10. PAY - CFA release from Account – CFA payment is released by Cheque / online NEFT/RTGS by MEDA HO Pune

11. OTH – Other – Any other reason / remarks by MEDA Authority.

Joint Inspection Report Upload by Proposal Owner / Open Category user -

Upload Joint Inspection Report in single PDF file as mentioned required documents in Annexure-7 (available in Download link) and also submit Hard copy of all documents to MEDA Head Office Pune for disbursement of CFA for the following proposals.

Proposal Owner -

The registered Proposal Owner are Registered Vendor of MNRE and are empanelled for Proposal Owner and Open Category user. The Proposal Owner login credentials are already informed by MEDA to there respective email. Using those credential, user can login, reset his password. User can submit Beneficiary GCRT Proposals on the portal for the approval and avail CFA.

Profile Update -

For profile updating go to update profile form and update your profile.

The screenshot shows the 'Update your profile' form in the MH-Grid Connected Rooftop System portal. The form is titled 'Update your profile' and includes a 'Go Back' button. The form fields are as follows:

User Type	Category C (2011-14) (Select)
User ID	00000
Pincode	400000
Name of Firm	MEDA
Address	MEDA
Pin Code	411008
Name of Contact Person	Prerna
Phone No.	9226157310
Mobile No.	9920012361
E-mail	prerna@meda.gov.in
Web Status	NA
Firm Establishment Year	2014
Name of host Agency	NA (where firm registered)
Govt. registration no.	NA

The left sidebar contains a 'User Menu' with the following options: System Overview, Update Profile, New Proposal, View Proposals, Generate Letter, Issue Inspection, Downloads, Help, Proposal Details, and Logout. Below the menu, it shows 'User Login' with 'User ID: 00000', 'User Name: MEDA', and 'City: Pune'.

The screenshot shows the 'Update your profile' form in the MH-Grid Connected Rooftop System portal, displaying financial and tax details. The form is titled 'Update your profile' and includes a 'Go Back' button. The form fields are as follows:

Govt. registration no.	NA
GST Number	00
Turnover of last three years	
Turnover of Year 2016-2017	NA
Turnover of Year 2017-2018	NA
Turnover of Year 2018-2019	NA
Experience (in)	
EMR No.	NA
TAN No.	NA

Notes:

Note: a) Registration Fee Rs.1,000/- (including 12% GST) in the form of DD in favour of Maharashtra Grid Development Agency (MGDA) payable at Pune and Bank Guarantee / DD of Rs.3,000/- (Nationalized and Scheduled Banks) valid till 31 Mar 2021 to be submit along with the registration form to MEDA-Pune office.

b) Upload Documentary evidence of above mentioned self attested particulars in single PDF format.

Note - It is mandatory to submit above mentioned Registration Fee and Bank Guarantee / DD in person to MEDA Pune office for activation of your User ID and Password.

Upload above mentioned Documentary evidence / necessary document in Single PDF (max 10 mb) :

No file chosen

New Proposal -

- 1) Enter Consumer Number.
- 2) Submit New Proposal.
- 3) Submit New Proposal Documents Checklist.
- 4) Proposal Saved details.

1) Enter Consumer Number-

The screenshot shows the 'New Proposal' form in the MH-Grid Connected Rooftop System web application. The form is titled 'New Proposal' and contains a single input field for 'DISCOM Consumer No.' with a 'Submit' button next to it. The page header includes the logo of the Maharashtra Energy Development Agency (MEDA) and the text 'MH - Grid Connected Rooftop System Maharashtra Energy Development Agency (MEDA)'. A sidebar menu on the left lists various options like 'System Overview', 'Update Profile', 'New Proposal', etc. The user login information at the bottom left shows 'User ID:CC0025', 'User Name:MEDA', and 'Office: Pune'.

2) Submit New Proposal-

Submit all the information about beneficiary proposal per given in the form.

The screenshot shows the 'New Proposal' form in the MH-Grid Connected Rooftop System web application. The form is titled 'New Proposal' and contains various input fields and dropdown menus. The fields include 'Beneficiary Type' (Residential), 'Beneficiary Name', 'Address', 'Beneficiary Photo' (Choose File), 'Manufacturer / Supplier Name' (MEDA), 'Address' (demo), 'Select Division Office', 'Select District', 'Select Taluka', 'City', 'Pin Code', 'DISCOM Consumer No.' (123456789012345), 'Plant Capacity (kWp)', 'Form B (for 1 kWp to 10 kWp) max 05 MB PDF' (Choose File), 'Form C (above 10 kWp to 500 kWp) max 05 MB PDF' (Choose File), 'Grid Connectivity' (Single Phase), 'Connected Load (kWp)', and 'Details of Netmetering (Name of DISCOM)' (Bharammabal Electric Supply and Transport). The page header includes the logo of the Maharashtra Energy Development Agency (MEDA) and the text 'MH - Grid Connected Rooftop System Maharashtra Energy Development Agency (MEDA)'. A sidebar menu on the left lists various options like 'System Overview', 'Update Profile', 'New Proposal', etc. The user login information at the bottom left shows 'User ID:CC0025', 'User Name:MEDA', and 'Office: Pune'.

3) New Proposal Documents Checklist -

Upload all document of beneficiary proposals as per given in the form.

S.N.	Particulars	Yes / No	Page No.
1	Covering Letter of Installer	<input type="checkbox"/>	<input type="text"/>
2	Ownership document of Rooftop from Beneficiary	<input type="checkbox"/>	<input type="text"/>
3	Site photographs before installation	<input type="checkbox"/>	<input type="text"/>
4	Detailed Project Report (DPR) and/or Engineering Document	<input type="checkbox"/>	<input type="text"/>
5	Single Line Diagram (Approved from competent authority)	<input type="checkbox"/>	<input type="text"/>
6	Purchase order of Beneficiary	<input type="checkbox"/>	<input type="text"/>
7	Document showing Advance received from Beneficiary	<input type="checkbox"/>	<input type="text"/>
Upload documents in Single PDF file (max 10MB size) File and its name: <input type="button" value="Choose File"/> No file chosen			
Note- Prepare all following documents in individual PDF file and upload it			
6	Net metering / Grid connectivity Application to DISCOM company	<input type="checkbox"/>	<input type="button" value="Choose File"/> No file chosen
7	Agreement / Contract / Certificate / Undertaking in MS Word / excel / pdf regarding the floor boundary (as per Annexure 2)	<input type="checkbox"/>	<input type="button" value="Choose File"/> No file chosen
8	Affidavit / Declaration Certificate / Undertaking on Rs. 100/- Stamp Paper regarding Specifications from Channel Partner (Annexure - 4)	<input type="checkbox"/>	<input type="button" value="Choose File"/> No file chosen
9	Certificate of society registration /	<input type="checkbox"/>	<input type="button" value="Choose File"/> No file chosen

4) Proposal Saved details -

After submission above all details we display saved proposals details as per below page.

MH - Grid Connected Rooftop System
Maharashtra Energy Development Agency (MEDA)

MH-GRID 2018-19

:: Proposal Details Saved ::

Record Save Successfully and details are as follows -

District Office/Ahmednagar
Proposal Code - CS-0110025-2-04-005
Beneficiary Name - aa
DISTRICT - Shivajinagar
Taluka - Dahanu Raja
Mobile - 9843129630
Email - abc@gmail.com
SAK next to 1784112800

Upgraded Proposal - (if Consumer no duplicate)

- 1) Enter Consumer Number.
- 2) Submit New Proposal.
- 3) Submit New Proposal Documents Checklist.
- 4) Proposal Saved details.

1) Consumer no. duplicate-

If do you want upgrade the proposal click on YES button.



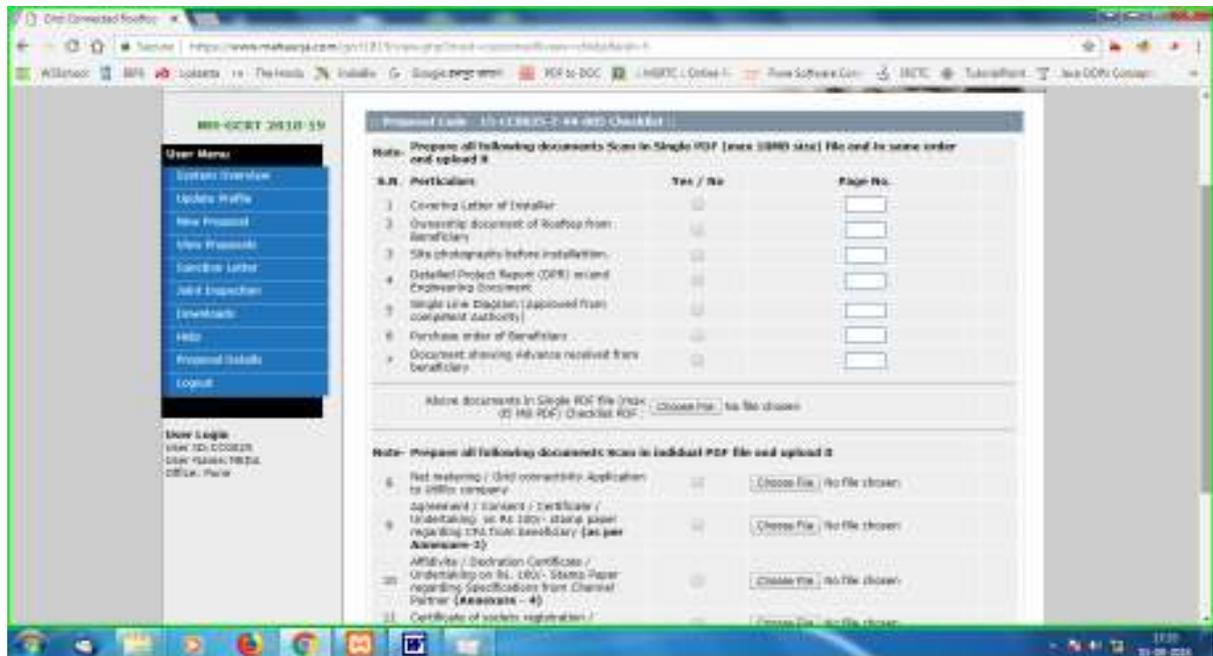
2) Submit New Proposal-

Submit all the information about beneficiary proposal details as per given in the form.



3) Upgraded Proposal Documents Checklist -

Upload all document of beneficiary proposals as per given in the form.



The screenshot displays the 'MH-GRID 2018-19' web portal. On the left is a 'User Menu' with options: System Overview, Update Profile, New Proposal, View Proposals, Generate Letter, Job Inspection, Downloads, Help, Proposal Details, and Logout. Below the menu is the 'User Login' section with fields for User ID (CC0825) and User Name (MEDA) and a 'Login' button. The main content area is titled 'Proposed Code: MS-131825-2-04-005-001/001'. It contains a 'Note' and a checklist table. The table has columns for 'S.N.', 'Particulars', 'Yes / No', and 'Page No.'. Below the table, there are two sections for document uploads, each with a 'Note' and a list of items with 'Choose File' buttons.

S.N.	Particulars	Yes / No	Page No.
1	Covering Letter of Installer	<input type="checkbox"/>	<input type="text"/>
2	Ownership document of Rooftop from Beneficiary	<input type="checkbox"/>	<input type="text"/>
3	Site photographs before installation	<input type="checkbox"/>	<input type="text"/>
4	Detailed Project Report (DPR) and/or Engineering Document	<input type="checkbox"/>	<input type="text"/>
5	Single Line Diagram (Approved from competent authority)	<input type="checkbox"/>	<input type="text"/>
6	Purchase order of Beneficiary	<input type="checkbox"/>	<input type="text"/>
7	Document showing Advance received from Beneficiary	<input type="checkbox"/>	<input type="text"/>

Below the table, there are two sections for document uploads:

Note- Prepare all following documents Scan in Single PDF file and upload it

- 1) Above documents in Single PDF file (max 20 MB PDF) No file chosen

Note- Prepare all following documents Scan in Individual PDF file and upload it

- 1) Net metering / Grid connectivity Application to DISCOM No file chosen
- 2) Agreement / Contract / Certificate / Undertaking in MS Word format signed regarding the Grid beneficiary (as per Annexure-3) No file chosen
- 3) Affidavit / Declaration Certificate / Undertaking on MS Word format signed regarding Specifications from Channel Partner (Annexure -4) No file chosen
- 4) Certificate of vehicle registration No file chosen

4) Proposal Saved details -

After submission above all details we display saved proposals details as per below page.



The screenshot displays the 'MH-GRID 2018-19' web portal. At the top, there is a banner for 'MH - Grid Connected Rooftop System' by the 'Maharashtra Energy Development Agency (MEDA)'. Below the banner is the 'User Menu' and 'User Login' section. The main content area is titled ':: Proposal Details Saved ::' and contains a message: 'Record Save Successfully and details are as follows -'. Below this message is a box containing the following details:

Divisional Office/Akola
Proposal Code - MS-131825-2-04-005
Beneficiary Name - aa
District - Buldhana
Taluka - Dhadgaon Raja
Mobile - 9845125030
Email - abc@gmail.com
SAP next to (9845125030)

View Proposals -

The screenshot shows the web portal for the Maharashtra Energy Development Agency (MEDA). The main heading is "MH - Grid Connected Rooftop System". Below the heading, there is a table listing proposals. The table has columns for Proposal ID, Name, View PDF, Status, and Action. The first three rows of the table are as follows:

Proposal ID	Name	View PDF	Status	Action
13-CC0013-7-04-095	HEDA	View PDF	1,290	Edit Forward Del
6-CC0005-26-213-903	HEDA	View PDF	1,027	Forward Del
6-CC0005-26-010-904	HEDA	View PDF	1,027	Forward Del

Below the table, there is a "Showing 1 to 3 of 3 entries" message and a "States Codes" legend. The legend includes: 1. RPO - Pending with proposal owner, 2. DFO - Pending at Divisional office, 3. DOW - Divisional Office recommendation, 4. PHM - In process at HO Manager, 5. RSH - In process at HO, 6. SAAC - Sanction letter generated, 7. ROP - Joint Inspection report received, 8. RPD - RCL Uploaded, 9. ACPA - CFA approved, 10. CFA - CFA released, 11. DFI - Other.

Click on link in View PDF column to view details in PDF format of Proposal / Form-B / Form-C / Chcklist / SancLet - Sanction Letter / JointInsp - Joint Inspection. Use can Edit proposal / Forward it to Divisional office for approval. By Del – delete record, will remove it from user proposal list permanently.

The screenshot shows the detailed view of a proposal in the MH-Grid Connected Rooftop System web portal. The main heading is "MH - Grid Connected Rooftop System". Below the heading, there is a form with various fields for proposal details. The form includes sections for "Proposal Details", "Sanction Letter", and "Joint Inspection". The "Sanction Letter" section contains a table with columns for "Sl. No.", "Date", and "Status". The "Joint Inspection" section contains a table with columns for "Sl. No.", "Date", and "Status".

Resubmit Proposal -

Grid Connected Rooftop System
Maharashtra Energy Development Agency (MEDA)

CP/OC User Menu

- System Overview
- Update Profile
- New Proposal
- View Proposals
- Sanction Letter
- Joint Inspection
- Downloads
- Help
- Logout

Proposal List

10 records per page Search: 052

Proposal ID Beneficiary Name	CP/OC Name Plant Capacity (kWh)	View PDF	Status	Action
2-CP0016-4-249-000052 D:	SOYO SYSTEMS 10	Proposal PDF Form B Form C Checklist PDF SanLet Joint Insp	1_PCPOC	Re-Submit Reason Edit / Re-Submit
Proposal ID Beneficiary Name	CP/OC Name Plant Capacity (kWh)	View PDF	Status	Action

Showing 1 to 1 of 1 entries (Filtered from 18 total entries)

• [Previous](#)
• 1
• [Next](#)

Status Codes - 1. PCPOC - Pending with CP/OC 2. PDIV - Pending at Divisional office 3. DOR - Divisional Office recommendation 4. PHAN - In process at HO Manager 5. PGM - In process HO GM 6. SANC - Sanction letter generated 7. INSP - Joint Inspection report uploaded 8. APGM - Proposal Approved by GM 9. ACFA - CFA approved 10. PAY - CFA released 11. OTH - Other

User Login

When proposal is rejected / return to PO user, it will be display status as 'Re Submit' in Action column. When click on 'Reason', details of return is display. Edit record and update it for particular reason and Re-Submit it to Divisional office for approval.

Upload Sanction Letter-

MEDA officer will upload the print of sanction letter for all eligible proposals submitted by proposals owners.

The screenshot shows the 'MH - Grid Connected Rooftop System' portal on the Maharashtra Energy Development Agency (MEDA) website. The page displays a 'Proposal List for Sanction Letter' with the following details:

Division office sanction upload 0 to 200 kW and head office sanction upload above 200 kW Proposals

Proposal ID / Beneficiary Name	Name / Roof Capacity (kW)	View PDF	Status	Action
1-CB0843-3-118-00480 Mr. Sulabh S. Lakade	GREEN ENERGY SOLUTIONS 3.25	Proposal PDF Form B Form C Checklist PDF Serial Approval	0_SANC	APPROVE REJECT RECALL FOR REAPPROVAL
1-CB0843-3-118-00137 Dev Mangal Pratik Phatak	GREEN ENERGY SOLUTIONS 3.25	Proposal PDF Form B Form C Checklist PDF Serial Approval	0_SANC	Sanction Letter Upload Sanction Letter
1-CB0838-3-118-00121 Mrs. Saranya Hemant Jadhav	ARCLAB PRIVATE LIMITED 3.3	Proposal PDF Form B Form C Checklist PDF Serial Approval	0_SANC	Sanction Letter Upload Sanction Letter
1-CB0838-3-118-00182 Pravin D. Dadasaheb Patil	VEOLIA PVT. LTD. 4	Proposal PDF Form B Form C Checklist PDF Serial Approval	0_SANC	APPROVE REJECT RECALL FOR REAPPROVAL
1-CB0828-3-118-00384 M/S. S. S. S.	VEOLIA PVT. LTD. 4	Proposal PDF Form B Form C Checklist PDF	0_SANC	Sanction Letter Upload Sanction Letter

Joint Inspection Report upload -

Print Joint Inspection report form and upload soft Copy of the Joint Inspection report.

The screenshot shows the 'MH - Grid Connected Rooftop System' portal on the Maharashtra Energy Development Agency (MEDA) website. The page displays a 'Proposal List for Joint Inspection Report' with the following details:

Upload only Joint Inspection Report scan copy in single PDF (max 20 MB) file and submit Hard copy of all required documents as per Annexure 2 to MEDA Head Office Pune for disbursalment of EFA for the following proposals -

Proposal ID / Beneficiary Name	Name / Roof Capacity (kW)	View PDF	Status	Action
6-CB0805-26-213-904 (S&D)	HEDA 3	Proposal PDF Form B Form C Checklist PDF Serial Approval	00 Pending	Upload Joint Inspection Report PDF View PDF

Showing 1 to 1 of 1 entries

States Codes - 1. R/O - Pending with proposal owner 2. R/O - Pending at Divisional office 3. DOR - Divisional Office recommendation 4. PMA - In process at HO Manager 5. R/O - In process HO 6. SANC - Sanction letter generated 7. ROP - Joint Inspection report uploaded 8. R/O - R/O Unlocked 9. AOA - CTA approved 10. CTA - CTA released 11. D/I - Done

System Flow -

User Login -> Check Consumer Number ->if duplicate-> Proposal upgrade -> Scrutiny at Divisional level office -> if approved, forward proposal to Head office, otherwise, Reject Proposal and return to respective category user for incomplete documents, with rejection comments. OR

User Login -> Check Consumer Number ->if not duplicate-> New proposal submission -> Scrutiny at Divisional level office -> if approved, forward proposal to Head office, otherwise, Reject Proposal and return to respective category user for incomplete documents, with rejection comments.

Division -> Division offices will check all respective proposals received from Proposal owner. They will scrutiny it, give sanction to proposal and forward all eligible proposals to MEDA to and all non eligible proposals will be returned to respective proposal owner.

Manager -> At Head office, Manager will check proposal received from divisional office and give sanction. After, approval by Manager, Sanction Letter is generated and forwarded to GM for approval.

GM -> After GM approval, Sanction letter PDF email will be sent Divisional office, user, and Beneficiary.

User -> Once received Sanction Letter from MEDA office, user will install system within time, prepare. Perform Joint inspection with MEDA officer. Prepare Joint Inspection report as per the format, upload PDF of Joint Inspection and necessary documents, upload beneficiary system photographs, Print Joint Inspection report form and submit Hard Copy of the Joint Inspection report with necessary document to MEDA HO office, to avail MNRE CFA for GCRT proposal.

Account section -> As per note by RE department, check details - proposal details, sanction letter, joint inspection report, and GM approval remarks for further CFA release.

Help -

In case of any problem related to GCRT system, you can send email to gcrtnail@mahaurja.com with screenshot of the error, proposal code, and beneficiary name and detail Description of the error.