Date:

To,

Divisional Office MEDA, Pune

Opposite Spicer College,

Aundh Road,

Pune – 411007

**Sub: Invitation to quote for the Supply, Installation & Commissioning with 5 years Comprehensive Maintenance Contract (CMC) & Insurance for Solar Street Lights systems comprising 125Wp Solar Panel, 12.8V- 48 Ah Lithium Ferro Phosphate (LiFe PO4) Battery, 50W LED & 6 mtr Octagonal hot dip galvanized Pole at village Purpokhar in Tal. Purandar, Dist. Pune.**

Ref: 1. Quotation Ref. No. DOP/quotation/Solar Street Light/2022-23/10

2**.** Administrative approval no.स्थाविका/विसस/प्रमा/पुरंदर/2021-22/1320 Dtd 31 March 2022

Sir,

With reference to subject matter, we hereby invite quotation using two envelope system (Technical & Financial both in sealed condition) from concern manufacturers/installers of solar street light systems to execute the subjected work at villagePurpokhar,Tal. Purandar, Dist. Pune with given technical specifications/standards along with following terms and conditions –

* **General details and dates: -**

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| --- | --- | --- |
| 1 | Systems | Solar Street Light (05 Numbers) |
| 2 | Estimated Cost | Rs. 1,87,500/- (Inclusive of GST& All other Taxes) |
| 3 | Cost put to quotation (on the base of net administrative approval) | Rs. 2,00,100/- |
| 4 | Date and time for offline submission of quotation. | From 27/04/2022; 10:00 Hrs to 11/05/2022 18:00 Hrs at Divisional Office Pune, Opp. Spicer college, Aundh Road, Pune 411007 |
| 5 | Date and time for opening of quotation. | 13/05/2022; 10:00 Hrs at Divisional Office Pune, Opp. Spicer college, Aundh Road, Pune 411007 |
| 6 | Security Deposit | 6,003/- (to be submitted by DD in favour of Divisional Office MEDA Pune) |
| 7 | Address for communication | Maharashtra Energy Development Agency, Divisional Office Pune, Opp. Spicer college, Aundh Road, Pune 411007 |
| 8 | Location | Village Purpokhar, Tal. Purandar, Dist. Pune |

\*The quotation shall be limited up to the cost put to quotation mention in pt 3.

* **ELIGIBILITY CRITERIA –**

The manufacturer/supplier shall be eligible to quote for this work subject to fulfilment of following.

1. Shall have a registered firm/company with GST registration.
2. Shall provide brief information of firm/company in prescribed format (enclosed).
3. Shall not be black listed in any govt and/or other organizations.
4. Shall provide documentary proof about having experience of supply, installation and commissioning of minimum 10 Solar Street Lights (cumulative).
5. Shall have an annual average turnover of Rs. 3 lakh per year for FY 2018-19, 2019-20 and 2020-21 duly certified by the chartered accountant.
6. Shall provide self attested copy of IT returns for last 3 Financial Yrs
7. Shall have arrangement of providing after sales service in area of installation of systems.

* **TERMS AND CONDITIONS –**

1. The manufacturer/supplier shall visit every site of given village and ensure the requirement of work before submission of quote for given village against the enquiry.
2. The manufacturer/supplier shall submit the site visit report for installation of solar street light& get it certified from the concerned Gram Sevak of Gram Panchayat (User Agency).
3. The manufacturer/supplier should submit the quote in two envelopeviz technical and financial in sealed condition mentioning the name of village & type of envelope on the top of envelope. Both these envelopes should be put in one big envelope super scribed with quotation no. & name of village on top of envelope
4. The installation of solar street light shall be done in excellent manner and shall meet the technical standards as prescribed in the annexure I.
5. The manufacturer/supplier shall insure safe installation and commissioning of solar street light adopting all safety standard. The installation work shall be inspected through third party viz. Govt. Polytechnical College or PWD, particularly certifying the fitness of Civil and Mechanical Work.
6. The solar modules should fulfill the IEC standards and shall be procured from manufacturer providing module with RFID tag.
7. The manufacturer/supplier shall provide valid test certificate of PV modules, battery being supplied from MNRE Approved/NABL Labs
8. If the solar street light doesn’t function as per given standards then the loss incurred shall be borne by the supplier and system cost be refunded to the funding agency, i.e. District Collector Office, Pune.
9. The operation and maintenance training shall be given by supplier to one person duly nominated by the user agency.
10. The manufacturer/supplier shall provide the user manual, warranty card to the respective user agency after installation of system.
11. To have timely completion of work and to seek prompt service for O & M after installation of system the manufacturer/supplier within Pune District will be given preference while allotting the work.
12. The technically qualified manufacturer/supplier shall only be selected for the work and their financial envelope only be opened for analysis.
13. In case of any dispute arising at any time about this work the same shall be settled amicably among the parties and the final decision of Div. GM, Pune be final and binding on the concerned parties.
14. Besides above the bidder also need to abide with the relevant terms & conditions (Enclosed as Annexure II) mention in ref. 2 (Administrative Approval) above for the completion of this work.
15. DGM has all rights to accept or reject any or all quotations without assigning any reason there of.

**Technical envelope (Requirement)**

Manufacturer/supplier shall submit self attested copies of the following documents to fulfil the eligibility criteria prescribed in the quotation document.

* Duly Signed & Stamped each page of Quotation Documents
* Site visit report duly signed by respective Gram Sevak of Gram Panchayat in given format
* Certificate of incorporation of company issued under company act or by any other competent authority in case of proprietary /partnership/Pvt Ltd firm/Joint venture company
* Copy of PAN
* Copy of GST registration
* Power of attorney; for company’s authorized person (Format Encl)
* Self Certification of No Barr/non failure/blacklisted
* Banker’s details of bidder
* Manufacturer/supplier’s Information Sheet
* Financial credentials of Manufacturer/supplier, along with scanned copy of IT returns for last three financial years, supporting with summary of balance sheet/ auditor’s report (certified by registered CA should be compulsorily enclosed).
* Annual Turnover (certified by registered CA should be compulsorily enclosed).
* Experience for installation and commissioning of 10 solar street light along with scanned copies of work / purchase orders received for the work.
* Test reports of given street lights.
* **Manufacturer/supplier must submit the address of registered office (s)/service setup (s) in Pune District.**
* The Manufacturer/supplier is expected to verify all instructions, forms, terms and specifications in the quotation document. Failure to furnish all information required in the quotation document shall be at the Manufacturer/supplier’s risk and may result in rejection of the quotation.
* **The manufacturer/supplier shall submit all required documents in one envelope super scribed as technical envelope with name of village on top of the envelope.**

**Financial envelope (Requirement)**

* + - * The Manufacturer/supplier shall individually quote for each village for given number of solar street light in given format.
      * The price quoted in the format shall be inclusive of all taxes, GST, duties, insurance and all incidental charges for successful design, supply, installation, testing, certification and commissioning along with comprehensive maintenance for five years of solar street light systems.
      * Prices shall be quoted in Indian Rupees only.
      * In no circumstances, escalation in the prices will be entertained.
      * Financial envelope submitted with an adjustable price offer will be treated as non responsive and will be overightly rejected.
      * Any quotation not in accordance with above clauses of this Section will be rejected
      * **The financial quote shall be submitted in one envelope super scribed as financial offer with name of village on top of envelope.**
* **TERMS OF PAYMENT –**

1. 80% of the project cost shall be released after proper installation and commissioning of Solar Street Lights & after having provided the joint commissioning report duly certified by the manufacturer/supplier, representative of MEDA & authorized person of respective User Agency along with third party inspection report, test certificate of modules and battery, undertaking for CMC (5 years) from date of commissioning and submission of Insurance policy documents (Covering Natural Calamity, Theft, Damage, Fire, Burglary) effective from date of commissioning up to the CMC period of 5 years.
2. 20% of the total project cost shall be released after receipt of three month successful performance report of Solar Street Light system which should be duly certified by authorized person of respective user agency and after submission of performance bank guarantee of 3% of total project cost from any Nationalized/scheduled Bank valid for period of 5 years from date of commissioning of the solar street light system.(Format Encl)

* **COMPREHENSIVE MAINTENANCE CONTRACT (CMC)**

1. The Solar Street Lights must be guaranteed against any manufacturing/ design/ installation defects for a minimum period of 5 years.
2. During the CMC period, the manufacturer/supplier shall have to ensure the successful operation of solar street lights. For this purpose the manufacturer/supplier shall give an undertaking in given format. Moreover the manufacturer/supplier shall depute one person for the regular service of installed systems & provide information to the user agency.
3. During the CMC period, successful manufacturer/supplier shall submit system Performance report to the user agency for each month with copy to MEDA at[domedapune@mahaurja.com](mailto:domedapune@mahaurja.com)
4. If any problem occurs in working of Solar street light systems the successful manufacturer/supplier shall have to attend the system within 48 hours and rectify the problem immediately.
5. In case, if manufacturer/supplier fail to provide service during the CMC period, the Performance Bank Guarantee shall be forfeited and manufacturer/supplier shall be blacklisted.

* **DEDUCTION:**-

1. The TDS at the source will be deducted as per the Govt. rule and regulations.
2. MEDA will issue necessary certificates of TDS deduction.
3. C’ / ‘D’ form will not be issued by MEDA.

* **SECURITY DEPOSIT –**

1. The selected manufacturer/supplier shall deposit 3% of quoted cost as security deposit in form of Demand Draft in favour of ‘Maharashtra Energy Development Agency Division Office Pune’ from any nationalized/scheduled bank payable at Pune at the time of issuing of Work Order; failing the offer will be terminated.
2. If the manufacturer/supplier fails to execute the system in given time or if the order terminates prematurely then the security deposit will be for feited and no excuses will be entertained.
3. The security deposit will be returned to the successful manufacturer/supplier without interest after successful commissioning of solar street light and after receipt of joint commissioning report duly signed by manufacturer/supplier, representative of MEDA & authorized person of respective User Agency

* **DELIVERABLES –**

The supply, installation, testing and commissioning of solar street light system shall be done by successful manufacturer/supplier within 30 days from the date of acceptance of order.

* **PENALTY –**

A penalty of 1/2% of total project cost shall be imposed on the manufacturer/supplier against delay of one week in project completion work subject to maximum up to 10% of total project cost. In case penalty exceeds 10% of total project cost, the given order will be cancelled & the security deposit will be forfeited.

* **JURISDICTION**

In case of any dispute, in the documentation and during implementation, commissioning and CMC period, all the matter will be resolve under Pune Jurisdiction only.

Signature & Seal of manufacturer/supplier

Encl.:- Enclosure

1. Technical Specifications of solar street light System.
2. List of locations
3. Format of manufacturer/supplier information
4. CMC format
5. PBG format
6. Format of financial offer