

Ministry of New and Renewable Energy**Proforma for Submission of Proposals for RDD&D Projects**

Sl.No.	Item	Details
1.	Project Title:	
2.	Project type	Basic Research/ Applied Research/ Technology Validation/ Resource Assessment/ Scale up
3.	Objectives	
4.	Summary (About a paragraph)	
5.	Total cost with MNRE share requested	
6.	Duration	
7.	Principal Implementing Organization(s)	
8.	Category of the Implementing Institution(s)	(A) Autonomous Bodies (B) Non-Governmental Organization (C) Co-operative Societies and Co-operative Institutions (D) Others (Please define)
9.	Collaborating/ Organizations	
10.	Principal Investigator (Name and Contact details including telephones, fax and email) (CV to be enclosed)	
11.	Co-Principal Investigator(s) (Name, address and contact details including telephones, fax and email) (CV to be enclosed)	
12.	Share of implementing /participating Institutions in the total cost	
13.	Need of the Project with proper assessment for viability of the product/ outcome	
14.	Status of Work being done in other National/International Institutions/ Industries(To be properly referenced with citations in peer reviewed scientific Journals wherever possible):	

15.	Details of Research Methodology	Detailed methodology including schematics, diagrams, all relevant technical details and rationale etc. to be provided.					
16.	Proposed cost: (Details of equipment along with justification to be provided separately in the Format as per Annexure I)	Sl. No.	Item	Amount (Rs.)			
				Total Cost	First Year	Second Year	Third Year
		1.	Equipment				
		2.	Manpower				
		3.	Consumables				
		4.	Contingencies/ Other Costs				
		5.	Travel				
		6.	Consultancy				
		7.	Institutional Overhead charges				
	Total						
17.	Project Deliverables (products/process/papers/IPR)						
18.	Timelines (in terms of Work Plan)						
19.	Potential Users and suggested Plan of action for utilization of expected Project Output with proper analysis for scalability and bankability						
20.	Other information	<p>The following information is to be provided as per Annexure II:</p> <ul style="list-style-type: none"> • Certificate from the Principal Investigator and Grantee organization • Infrastructural facilities available at the host institution (e.g. telecommunication, Internet, Electrical/ Mechanical Workshop, Laboratory space, power supply including back up arrangement, etc.) • Availability of equipments which are relevant for the project • CVs of PI and all co PIs, which would include details of other R&D projects implemented, their cost, status (completed/ under implementation) and sponsors. 					

Details of Costs of Various Components and Justification

a) Cost of Equipment:

Sl. No.	Name of the Equipment along with make & model	Imported/ Indigenous	Estimated Costs (in Foreign Currency also for imported equipment)*	Justification
1.				
2.				
3.				

*Including transport, insurance and installation charges.

b) Manpower Cost

Sl. No.	Designation/ Numbers	Justi- fication	Monthly Emoluments	Amount (Rs.)			
				1st Yr (m. m.*)	2nd Yr (m. m.)	3rd Yr. (m. m.)	Total (m. m.)

*Man months to be given within brackets before the budget amount.

c) Cost of Consumables:

Sl.No.	Item	Quantity & Cost	Amount (Rs.)			
			First year	Second year	Third year	Total
1.		Quantity/ Number				
		Total cost (Rs.)				
		Foreign Exchange Component (US \$)				
2.						
3.						
	Total:	Total Cost: Rs.				
		Foreign Exchange: Component (US \$)				

d) Travel Cost:

Sl. No.	Travel (Domestic/ International)	Justification	Amount (Rs.)			
			First year	Second year	Third year	Total
1.						
2.						
3.						

**Certificate from the Principal Investigator and Grantee organization
(On the letter head of the Organization)**

Project Title:

1. I am submitting the above titled project proposal to MNES for financial support.
2. I/ We agree to abide by the terms and conditions of the MNES research grant.
3. I/ We have not submitted the project proposal elsewhere for financial support.
4. I/ We have requested for funds for the items, which are not available with the institution for the proposed work and are absolutely essential.
5. I/ we will not proceed on long term/ study leave/ deputation during the period of project implementation, without prior permission from MNES
6. I have enclosed the following documents/ materials:
 - i) Similar certificate from Investigator(s) from other participating institutions (if any):
 - ii) Hard Copies of the Proposal (10 copies)
 - iii) Electronic copy / CD (01 copy)
 - iv) Name and address of up to five experts/institution interested in the subject/ output of the project:

Date:

Place: Name and signature of Principal Investigator

Endorsement by the Head of the Institution

Certified that Project Proposal entitled "-----:" is prepared by Dr/Shri ----- and has not been submitted to any other institution for funding. The institute will provide necessary regular staff and infrastructure facilities for the project work and such facilities have not been requested in the proposal. The institute will ensure compliance of the terms and conditions of the financial grant by MNRE and other conditions of the project.

Place & Date

**Name, Signature and Seal
Head of the Grantee Organization**