

Quotation Call

To,
(Supplier/Developer/Contractor/Integrator)

Sub: Supply, Installation, testing & commissioning of 9 meter height 01 nos. Solar High Mast at Grampachayat Ambap, Tal. Hatkanangale, Dist. Kolhapur – Invitation to Quote

With reference to subject matter, we would like to invite your quotes in sealed condition for undertaking the work with MEDA technical specifications and technical standards with following terms and conditions –

- Details and Dates: -

1	System details	09 Meter Solar High Mast
2	Estimated Cost	4,05,000/- (Inclusive of all taxes and charges)
3	Date and time for submission of quotations.	From 27/10/2022; 10:00 Hrs to 03/11/2022 18:00 Hrs
4	Date and time for opening of quotations.	04/10/2022; 10:00 Hrs
5	Security Deposit	10,000/- (to be deposited by online mode in favor of Maharashtra Energy Development Agency, Kolhapur)
6	Address for communication	Maharashtra Energy Development Agency, Divisional Office Kolhapur SR.No. 249/A-1/55, E Ward, MHADA complex, Nagala Park, Near Zilla Parishad, Kolhapur-416003
7	Site location	Anandrao Maruti Patil (Mama) Chouk of Grampachayat Ambap, Tal. Hatkanangale, Dist. Kolhapur

➤ **ELIGIBILITY CRITERIA –**

The manufacturer/supplier shall be eligible to quote for this work provided fulfilment of following.

1. Shall have a registered firm/company with GST registration.
2. Shall provide brief information in prescribed format (enclosed).
3. Shall not be black listed in any govt and/or other organizations.
4. Shall provide documentary proof about having experience of supply, installation and commissioning of minimum 1 Nos of Solar High Mast System or minimum 05 Nos. of Solar Street Lights. (Work experience must be of government work).
5. Shall have an annual average turnover of Rs. 20 lakh per year for FY 2020-21 and 2021-22 duly certified by chartered accountant.
6. Shall provide self-attested copy of IT returns for FY 2020-21 and 2021-22.
7. Shall have arrangement of providing after sales service in area of installation of systems.

➤ **TERMS AND CONDITIONS –**

- 1) Location for installation of solar High Mast shall be assigned immediately by the user agency to the selected manufacturer/supplier to get the work done in stipulated time.
- 2) The installation of solar High Mast should be done in excellent manner and meet technical standards prescribed by the MEDA.
- 3) As per the technical criteria set by the Ministry of New and Renewable Energy, Govt. of India the solar modules should fulfill the IEC standards and shall be procured from manufacturer providing module with RFID tag.
- 4) The manufacturer/supplier shall provide modules approved by MNRE else have to submit valid test certificate of systems being supplied from MNRE or govt. approved test centers.
- 5) The solar module should be engraved with name of company supplying the same along with installation date etc.
- 6) If the solar High Mast doesn't function as per given standards then the loss incurred shall be borne by the supplier and paid to Grampanchayat Ambap, Tal. Hatkanangle Dist. Kolhapur.
- 7) Supplier shall give training of System operation to a person duly nominated by user agency and same shall be informed to divisional office Kolhapur.
- 8) The manufacturer/supplier shall provide the user manual, warranty card to the user agency.
- 9) The manufacturer/supplier shall visit the site and ensure scope of work before submission of quote against the enquiry.
- 10) The manufacturer/supplier should enclosed the Site Visit Report in given prescribed format.
- 11) The work being of limited nature the manufacturer/supplier within Kolhapur District will be given preference while assigning the invited quotes.
- 12) Shall have to provide detail information about Company/firm in attached Format (Bidder's Information sheet)

➤ **COMPREHENSIVE MAINTENANCE CONTRACT (CMC)**

- i. The complete Solar High Mast must have warranty against any manufacturing/ design/ installation defects for a minimum period of 5 years.
- ii. During the CMC period, timely cleaning of SPV panels (once in fortnight) of system shall bound to Beneficiary.
- iii. During the CMC period, successful contractor should visit the site quarterly (after each 03 months) and ensure the successful working of Solar High Mast. Also successful contractor shall maintain the visit log book at the site. If any problem occurs in working of Solar High Mast; Successful contractor shall attend the system within 48 hours and rectify the problem immediately.
- iv. In case if Contractor fail to provide service during the CMC period, the Performance Bank Guarantee should be forfeited and Contractor/ Supplier shall be blacklisted.

➤ **TERMS OF PAYMENT –**

- 50% of the project cost will be released after installation and commissioning of the Solar High Mast which should be duly certified by contractor, Officer of MEDA & authorized person of User Agency along with submission of Insurance policy documents (Covering Natural Calamity, Damage, Fire, and Burglary) effective from date of commissioning up to CMC period.
- 50% of the total cost shall be released after receipt of two month successful performance report of Solar High Mast which should be duly certified by Officer of MEDA, authorized person of User Agency and submission of performance bank guarantee of Rs. 10,000/- from any Nationalized Bank valid for period of 5 years from date of commissioning of the project.

➤ **DEDUCTION:-**

- i. The TDS at the source will be deducted as per the Govt. rule and regulations.
- ii. MEDA will issue necessary certificates of TDS deduction.
- iii. C / 'D' form will not be issued by MEDA.

➤ **SECURITY DEPOSIT –**

- 1) A sum of Rs. 10,000/- (Rupees Five Thousand Five Hundred Only) shall be deposited by the selected manufacturer/supplier as security deposit by online mode in favor of 'Maharashtra Energy Development Agency, Kolhapur on or before issuing of Work Order.
- 2) If the contractor fails to execute the system in given time or terminates the order prematurely then the security deposit will be forfeited and no excuses will be entertained.

3) The security deposit will be returned to the contractor without interest after successful commissioning of system and receipt of commissioning report duly signed by user agency, MEDA official and representative of the contractor.

➤ **PENALTY –**

- A penalty of 1/2% of the total project cost shall be imposed on the contractor against a delay of one week in project completion subject to a maximum of up to 10% of the total project cost. In case the penalty exceeds 10% of the total project cost, the given order will be canceled & the security deposit will be forfeited and the Contractor/ Supplier shall be blacklisted

➤ **DELIVERABLES –**

- The supply, installation, testing and commissioning of subjected project shall be done within 30 days from the date of acceptance of order.

➤ **CHECK LIST OF DOCUMENTS –**

- PAN and GST Details.
- Copy of IT Returns.
- Declaration on company letter head.
- Bidders Information Sheet.
- Annual Turnover Certificate.
- Work Experience Details.
- Site Visit Report.

We look ahead to seek your sealed quotation on or before 03/11/2022 till 18 Hrs.

Thanking you,

SD/-

Divisional General Manager
MEDA, Divisional Office, Kolhapur

Encl. :- Encl. :-

1. Technical Specifications of Solar High Mast.
2. Site Survey Form.
3. Bidder Information Sheet.
4. Declaration Format.

BIDDER'S INFORMATION

Sr. No	Particulars	
1	Name of Firm	
2	Details of Mailing Address	
3	Firm Status (PSU/Incorporate/Ltd/Pvt.Ltd/LLP/Partnership/Proprietary)	
4	Name & Designation Of Contact Person	
5	Contact No.	
6	E-mail Address for correspondence	
7	Firm website Address	
8	Firm registration No/ROC Establish Year of firm	
9	PAN No.	
10	GST No.	

11	Turnover (in Rs.) for FY 2020-21 and 2021-22	
12	Skilled manpower	
13	*Experience in Solar High Mast Nos	
14	*Experience in solar Street light in Nos.	

Authorised Sign and Stamp

* Enclose documentary evidence accordingly.

DECLARATION

(On company's letter head)

To,

Divisional General Manager,

Divisional Office Kolhapur

Maharashtra Energy Development Agency

(A Government of Maharashtra Institution)

Address: C. S. No. 249/A – 1/55, E Ward, Mhada Complex, Nagala Park, Near Zilla Parishad, Kolhapur - 416003

Respected Sir/Madam,

1. We have carefully read and understood all the terms and conditions of the tender and hereby convey our acceptance to the same.
2. The information / documents furnished along with our offer are true and authentic to the best of my knowledge and belief, We are well aware of the fact that furnishing of any false information/ fabricated document would lead to rejection of our tender at any stage besides liabilities towards prosecution under appropriate law.
3. We have apprised our self fully about the job to be done within the comfortable amount and during the currency of the period of agreement and also acknowledge bearing consequences to of non-performance or deficiencies in the services on our part.
4. We have no objection, if enquiries are made about the work listed by us.
5. We have not been barred or blacklisted by any Government Agency / Department/ PSU or any such competent Government authority, organization where we have worked. Further, if any of the partners/directors of the organization /firm is blacklisted or having any criminal case against them, our bid shall not be considered. At any later point of time, if this information is found to be false, Divisional General Manager, Divisional Office Kolhapur, Maharashtra Energy Development Agency, may terminate the assigned contract immediately.
6. We have not been found guilty by a court of law in India for fraud, dishonesty or moral turpitude.
7. We agree that the decision of Divisional General Manager, Divisional Office Kolhapur, and Maharashtra Energy Development Agency in selection of Bidders will be final and binding to us.

For
(Company Name)

Name of signing authority / Designation / Place / Date

Annual Turnover

Each Bidder must fill in this form including private/public limited company.

Annual Turnover Data for the FY 2020-21,2021-22		
Year	Amount Currency	Rs in Lacs
2020-21		
2021-22		

The information supplied should be the Annual Turnover of the Bidder in terms of the amounts billed to clients for each year for work in progress or completed.

Signature of Applicant

Certified by Applicant's Auditor

(Affix Stamp)

SITE VISIT REPORT

(To be submitted on letterhead of bidder)

Date: _____

To,

The Divisional General Manager,

Divisional Office Kolhapur,

Maharashtra Energy Development Agency

(A Government of Maharashtra Institution)

Address: C. S. No. 249/A– 1/55, E Ward, Mhada Complex, Nagala Park, Near Zilla

Parishad, Kolhapur – 416003.

Sub. : Site Visit Report for Installation and Commissioning of Solar High Mast at Grampanchayat Ambap Tal. Hatkanagle Dist. Kolhapur

Ref.: Quotation Call No. Solar-1/Kolhapur/Solar High Mast/Quotation/2022-22/.....Date:

Sir,

This has reference to above referred quotation call for Installation and Commissioning of 09 Meter Solar High Mast at Grampanchayat Ambap Tal. Hatkanagle Dist. Kolhapur in state of Maharashtra.

I / We hereby declare that we have visited the site.

I / We made myself/ourselves acquainted with site conditions, approach to site, requirement of

area, availability of water, requirement of quotation conditions etc.

I / We verified all details required to execute the project successfully.

I / We have no problems in undertaking the project and complete them in the given time period.

Thanking you

Yours faithfully,

(Signature of Bidder)

Name of Bidder -----

Designation -----

Seal:

Signature of User Agency authorities.

Seal:.....