



सत्यमेव जयते

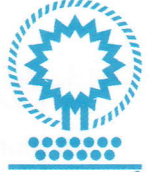
महाराष्ट्र ऊर्जा विकास अभिकरण (महाऊर्जा) महाराष्ट्र शासनाची संस्था

Maharashtra Energy Development Agency (MEDA)

A Government of Maharashtra Institute



स्वातंत्र्याचा अमृत महोत्सव



MEDA सहाऊर्जा

ECN/2022-23/CR-59/485

Date: - 7th February, 2023

To,

MEDA Class – A Empanelled Energy Audit firms / Training Institutes / Website / Notice Board)

Sub.: Quotation calling for organizing Theory cum practice oriented training skill up gradation and refresher training of Operators on Energy Efficiency under HRD program of Bureau of Energy Efficiency

Dear Sir,

Maharashtra Energy Development Agency (MEDA), Pune is Govt. of Maharashtra (GoM) Institution working as a “State Designated Agency” for implementation of Energy Conservation Act, 2001 & various Energy Conservation schemes in the State. MEDA invites sealed quotations from MEDA empanelled **MEDA Class - A Empanelled Energy Audit firms/Training Institutes** for work as mentioned in the scope of work. MEDA will award the work to conduct two days Theory cum practice oriented training skill up gradation and refresher training of Operators on Energy Efficiency for chemical, and Auto industries located in Ambernath & Pune respectively.

A. Scope of Work:

Sr. No.	Particular	Scope of Work
1.	Industry	<ul style="list-style-type: none"> ➤ The Agency shall conduct Theory cum practice oriented training skill up gradation and refresher training of Operators on Energy Efficiency for Chemical, and Auto industries located in Ambernath & Pune respectively. ➤ Communication, willingness & arrangement etc with the industrial association/industries for training programmes of operators from Chemical, and Auto industries located in Ambernath & Pune respectively should done by agency only. ➤ The selection of venue near industries, targeted participants, from above mention industries should be done by Agency.
2.	Participant	<ul style="list-style-type: none"> ➤ The target participants should be 50 per training programme (with 10% variation permissible) ➤ Maximum 2 operators from one facility should be allowed to participate in the training programme.
3.	Time period of programme	<ul style="list-style-type: none"> ➤ The Agency shall conduct Two days (2) Theory cum practice oriented training skill up gradation and refresher training of Operators on Energy Efficiency for Chemical, and Auto industries.

4.	Numbers of Programmes	➤ The agency shall conduct 2 Numbers of Training Programmes for Chemical industries (1No) & Auto industries (1Nos) located at Ambarnath & Pune respectively.
5.	Consultant/ Industry Expert any	<ul style="list-style-type: none"> ➤ The engaged consultant / Industry expert should be delivered trainings in Local language ➤ The theory programme is to be followed up with half day practical training at operators own place/factory. ➤ The agency should pay honorarium to consultant/ industry expert for faculty, travel cost for visit to operators site/facility, consultancy charges etc.
6.	Selection of Operators	➤ The Training subject, technology and material should be designed and delivered according to best practices in Chemical industries & Auto industries.
7.	Training material/ Arrangement Setup	<ul style="list-style-type: none"> ➤ The agency should provided training kit (Bag, note pad, pen) and prepare training materials according to best practices in Chemical industries & Auto industries. ➤ The agency should prepared setup arrangement like backdrop, podium, banners, LED screen/ projector, mic etc preferably in local language or mix of local language and English.
8.	Deliverables	<ul style="list-style-type: none"> ➤ Reports for each training programmes for Chemical industries & Auto industries. ➤ Photos, presentations copies (soft), attendance list with contact details, study material copy (soft & Hard), feedback forms etc for each subjective training programme.

B. Instructions for submitting quotation:

1. Quotation should be submitted including all taxes and all applicable expenditure. No any extra taxes/ payment will be done by MEDA.
2. Quotation should be submitted including cost towards preparing of banners, back ground materials, training materials, Bag with pad pen, venue charge, honorarium for faculty, travel cost for visit to operators site/facility, consultancy charges etc.
3. Quotation should be submitted to MEDA on or before dated **14th February, 2022 up to 3.00 pm**. After due date & time no quotation will be considered.
4. Quotation should be submitted in self address **sealed** envelope & written name of work on right top corner of envelop.

C. General Instructions:

1. Work should be completed strictly under the supervision of MEDA Head Office/ respective MEDA Divisional office.
2. Work should be carried out & completed within 30 days from the date of issue of the work order.
3. MEDA will not be responsible for any loss occurred during execution of work.
4. For any disputes arising in this regard, decision of Director General, MEDA will be final.

MAHARASHTRA ENERGY DEVELOPMENT AGENCY

5. If work is not completed within the specified period, then MEDA reserve the right to cancel the work order at any time and reserve to initiate necessary action against your firm for not completing the work within time.
6. Extension for completion of work may be granted during only unavoidable circumstances by producing sufficient reasons thereof.

D. Opening of sealed offers & finalization of Agency.

1. Quotations will be opened in front of MEDA's authorities & agency will be finalized on low cost basis. Short listed Agency will be intimated in due time for carrying out the work.

E. Terms of Payments

1. Payment will be made to agency after completion of work i.e. after submission of all deliverables only. Agency will submit the invoice within week to MEDA.
2. TDS whichever is applicable will be deducted by MEDA.
3. No interest will be payable on the payment by MEDA.
4. No any payment will be paid by MEDA for incomplete work.
5. Penalty will be charged for delayed clause 0.5 % per week upto maximum of 10 % on total cost of work.
6. All kind of Rights has been reserved at The Director General, MEDA. If any dispute occurs, then final decision of The Director General, MEDA will be binding to everyone.

Thanking you.

Yours Faithfully,


General Manager (Energy Conservation)

Encl. - Format of Quotation.

MAHARASHTRA ENERGY DEVELOPMENT AGENCY

FORMAT FOR QUOTATION

NAME OF THE WORK: Organizing Theory cum practice oriented training skill up gradation and refresher training of Operators on Energy Efficiency under HRD program of Bureau of Energy Efficiency

Estimate for organizing Theory cum practice oriented training skill up gradation and refresher training of Operators on Energy Efficiency under HRD program of Bureau of Energy Efficiency					
Sr. No.	Particular	Scope of Work	Estimated Man days	Rate per man days Rs. (Lumsum)	Total Cost in Rs.
1.	Industry	<ul style="list-style-type: none"> ➤ The Agency shall conduct Theory cum practice oriented training skill up gradation and refresher training of Operators on Energy Efficiency for Chemical, and Auto industries located in Ambarnath & Pune respectively. ➤ Communication, willingness & arrangement etc with the industrial association/industries for training programmes of operators from Chemical, and Auto industries located in Ambarnath & Pune respectively should be done by agency only. ➤ The selection of venue near industries, targeted participants, from above mention industries should be done by Agency. 			
2.	Participant	<ul style="list-style-type: none"> ➤ The target participants should be 50 per training programme (with 10% variation permissible) ➤ Maximum 2 operators from one facility should be allowed to participate in the training programme. 			
3.	Time period of programme	<ul style="list-style-type: none"> ➤ The Agency shall conduct Two days (2) Theory cum practice oriented training skill up gradation and refresher training of Operators on Energy Efficiency for Chemical, and Auto industries. 			
4.	Numbers of Programmes	<ul style="list-style-type: none"> ➤ The agency shall conduct 2 Numbers of Training Programmes for Chemical industries (1No) & Auto industries (1Nos) located at Ambarnath & Pune respectively. 			
5.	Consultant/ Industry	<ul style="list-style-type: none"> ➤ The engaged consultant / Industry expert should be delivered trainings in Local 			

	Expert any	<p>language</p> <ul style="list-style-type: none"> ➤ The theory programme is to be followed up with half day practical training at operators own place/factory. ➤ The agency should pay honorarium to consultant/ industry expert for faculty, travel cost for visit to operators site/facility, consultancy charges etc. 			
6.	Selection of Operators	<ul style="list-style-type: none"> ➤ The Training subject, technology and material should be designed and delivered according to best practices in Chemical industries & Auto industries. 			
7.	Training material/ Arrangement t Setup	<ul style="list-style-type: none"> ➤ The agency should provided training kit (Bag, note pad, pen) and prepare training materials according to best practices in Chemical industries & Auto industries. ➤ The agency should prepared setup arrangement like backdrop, podium, banners, LED screen/ projector, mic etc preferably in local language or mix of local language and English. 			
8.	Deliverables	<ul style="list-style-type: none"> ➤ Reports for each training programmes for Chemical industries & Auto industries. ➤ Photos, presentations copies (soft), attendance list with contact details, study material copy (soft & Hard), feedback forms etc for each subjective training programme. 			
9.	Others	<ul style="list-style-type: none"> ➤ lodging & boarding, local travels, inauguration stationery etc 			
		Estimated Cost in Rs.			
		GST			
		Total Cost (including GST)			

Sign & Seal

MEDA Class - An Empanelled Energy Audit firms /
Training Institutes